



Minutes of the **Planning & Environment Committee Meeting**  
Held in Malmesbury Town Hall on Tues 16<sup>th</sup> December 2025

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**Present:** Cllrs: P Exton (Chair), I Wallis, M Akhtar, J Akhtar, K Drake, J Paget, O Wallis

**Also present:** Lisa Dent (Dep Town Clerk)

**PE/25/180 To receive declarations of interest**  
None received.

**PE/25/181 To receive apologies for absence**  
Apologies received for Cllr R Sanderson (Vice Chair).

**PE/25/182 Public participation on items of business included on the agenda**  
None requested.

**PE/25/183 To approve minutes of meeting held on Tuesday 25<sup>th</sup> November 2025**  
The minutes were adopted and signed as a correct record.

**PE/25/184 To receive and note income and expenditure report**  
The report was noted, the invoice for parking subsidy charges has been paid but not yet processed through the accounts.  
It was also noted a recent Wiltshire Council Area Board meeting had informed there may be an increase in costs in the next period commencing 1<sup>st</sup> Oct 26.

**PE/25/185 To agree responses to LHFIG survey or nominate councillor to complete on behalf of the committee**  
The survey was completed by the committee via the weblink. Dep Town Clerk will request current information on Substantive Highways Bids to inform councillors.

**PE/25/186 To agree street naming request from Lagan Homes – 3 required**  
It was agreed to submit 1. Seeley 2. Taylor 3. St James’.

**PE/25/187 To note Charlton Park Estate premises application for GemFest Music Festival June 2026 (multi year licence) commenting period until 16<sup>th</sup> Dec 2025**  
No objection, our comments are Sunday 2 a.m. finish time for music seems excessive, would prefer an annual licence as this is reviewed regularly in terms of the impact on local residents. Dep Town Clerk will submit.

**PE/25/188 To note Traffic Regulation Order (TRO) to amend restrictions at Foundry Road and Horsefair (consultation period end on 9<sup>th</sup> Feb 2026)**  
The TRO was noted.

**PE/25/189 To note complaint re illuminated shop signs in Malmesbury which may not have received necessary consents and agree to report to Wiltshire Council**  
This item is deferred as no report or further information has been submitted.

**PE/25/190 To resolve comment of planning applications received since last meeting**

PL/2025.09217 – 9 Ingram Street, Malmesbury SN16 9BX

Comment: No significant objection. It is not made clear why T3 tree is being removed - a report or recommendation for this reasoning would help us to evaluate our response. No replacement planting is indicated. Malmesbury Town Council will always request that replacement planting is undertaken where possible.

PL/2025/09368 – The Auctions Rooms, Gloucester Road Ind Estate, Malmesbury SN16 9JT

Object – Malmesbury Town Council unable to evaluate a response due to lack of information/reasoning of the proposed scheme. No replacement planting is indicated. Malmesbury Town Council will always request that replacement planting is undertaken where possible.

PL/2025/09469 - The Auctions Rooms, Gloucester Road Ind Estate, Malmesbury SN16 9JT

Objection – unable to evaluate a response due to lack of information/reasoning of the proposed scheme. No replacement planting is indicated. Malmesbury Town Council will always request that replacement planting is undertaken where possible.

PL/2025/09351 – Adirondack House, 28A Gastons Road, Malmesbury SN16 0BE

No objection.

PL/2025/09406 – 3 Chubb lose, Malmesbury, SN16 9JW

No objection.

PL/2025/09499 – 74 Bristol Street, Malmesbury SN16 0AX

No objection.

PL/2025/09531 – Chalcourt, Dark Lane, Malmesbury SN16 0BB

No objection.

**PL/2025/191 Standing items**

Triangle Junction

We await the report from the recent speed/traffic survey.

Wheeler Way

Deputy Town Clerk has requested an update but not received.

Dual recycling bins for general refuse/recyclables

All bins are now in situ. First collection of recyclable waste has taken place, currently every 14 days. Bins at Station Yard may require attention with a faulty closing mechanism.

Speed Indicating Devices

We await the report from the recent speed/traffic survey.

Malmesbury River Management Plan

Second meeting has taken place.

There is a Wiltshire Council scheme to offer a River Survey in association with Wiltshire Wildlife and the expected cost is £250.00. It was agreed by all present to accept the charges and undertake the survey.

Wessex Water is offering a Watermark Towns scheme and it was agreed to register for further information. It would involve working with local community groups and it is thought the River Management Working Group would undertake the activities and engagement requirements of the scheme.

Market Cross

Dep Town Clerk is requesting an update on the specification works from the surveyor.

LCWIP Stakeholder Meeting

No report.

The meeting was declared closed at 8.32 p.m.